

Polson Rural Fire District Trustee Meeting
WEDNESDAY NOVEMBER 12, 2008 7:00PM

HELD AT BIG ARM FIRE HALL

Trustee Monthly Meeting includes:

Review Minutes

Claims & communications

Treasurer's Report

Staff Report

Old Business Including:

Endorse
#1

-Refinancing Note on Fire Apparatus

Update – Replacement of Tender #319

Update on obtaining bids from local consultants re: location of proposed rural fire station

Update on Building Acquisition

New Business Including:

Review Nov 5th workshop MDOT proposal to refurbish Armed Forces Memorial Bridge

Review on Board's compliance to MT State Codes, guidelines and legal agreements.

Public Input on Non-Agenda Items

All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions.

For a full text of approved minutes please go to www.polsonfire.org

Trustee Alison Meslin

849-6628

Treasury report for RFB meeting 11/12/08

Operating Fund Balance	\$	34,716.48
Capital Improvement Fund Balance	\$	86,893.55
Voted Levy	\$	5,503.23

Paid bills in the amount of	\$	64,166.96*
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*NOTE: 10/16/08CHECK #3783 ISSUED TO CENTRAL VALLEY FIRE DISTRICT \$ 55,000.00
CHECK #3784 ISSUED TO JOHN FAIRCHILD REIMBURSE TRAVEL
\$198.38

Check numbers 3785 - 3802 , both inclusive
(paid November 12, 2008)

NOVEMBER 2008 RFB MEETING

Wednesday, November 12, 2008 7:00 p.m.

Location of meeting: BIG ARM FIRE HALL UPSTAIRS

**POLSON RURAL FIRE BOARD MEETING
MINUTES OCTOBER 8, 2008**

Board trustee members present: Ross Hoyt, Fred Nelson, Alison Meslin, Jim Manley, and Dave Ottun
Board trustee member absent: None
Staff Present: Fire Chief John Fairchild
Guests: Lester Johnson, Paul Mauer, Polson City Commissioner Elsa Duford, Volunteer Firemen Paul Bishop, Jeff Meslin, Jack Clapp, Ron Swope, Steve Doll, Terry Gembala.

Meeting called to order at Polson Council Chambers by Chairman Hoyt at 7:00 p.m.

Minutes September 10, 2008 Rural Fire Board Meeting: Motion Trustee Ottun, seconded Trustee Nelson to approve minutes of September 10, 2008 as presented.. Motion carried unanimously.

Treasury Report:

Operating Fund Balance	\$	40,655.22
Capital Improvement Fund Balance	\$	136,587.22
Capital Improvement Fund Balance includes 2008 DNRC payment for wildland fire suppression in the amount of \$24,626.25.		
Voted Levy	\$	2,922.05
Paid bills in the amount of	\$	5,206.48

Check numbers 3768 - 3782 , both inclusive
(Paid October 08, 2008)

Chairman Hoyt accepted treasury report as presented.

Bills: Discussion on following bills: 1) Check #3773 payable to L.N. Curtis \$135.74 for a sensor on Engine #328; 2) Check #3772 payable to G & M Auto Tech \$230.56 to replace airbag in #314 brush truck; 3) Check #3762 payable to Western States \$3,047.00 3rd installment for accident policy. **Motion Trustee Nelson, seconded Trustee Meslin to pay bills. Motion carried unanimously.**

Correspondence: Trustee Meslin reported an audit reply letter regarding the FY '07 audit findings was sent to the State Department of Administration. An audit publication notice was also sent to the Lake County Leader.

Staff Report: Fire Chief Fairchild plans to set up training sessions for November, December and into next year. Calls are minimal following the wildland fire season.

Old Business:

REFINANCE EQUIPMENT NOTE – Clerk Bonnie Manicke reported a local bank will provide an interest rate quote following their board meeting October 15th. All the refinancing loan interest rate bids will be presented at the November 12th rural fire board meeting.

REPLACEMENT OF TENDER #319 – Fire Chief Fairchild presented two options to replace tender #319. 1). A 1994 Peterbuilt with 2700 gallon capacity similar to the pumper taken out of service and 2). A 1982 Pierce Autocar with 2500 gallon capacity and 1250 pump. The 1982 Pierce truck is universal for fire suppression as a first response truck and similar to engine #326. The records indicate 1200 hours and 31,000 miles. The loose equipment does not come with the truck, hose will be removed; ladders will remain on the truck. The list price is \$65,000. Central Valley Fire District, Belgrade, Montana will accept \$55,000. The truck will fit in the Polson Station and will be housed in Polson. Trustee Meslin

suggested the used equipment listed in fire magazines explored. **Motion Trustee Nelson, seconded Trustee Ottun offer \$55,000 for the 1982 Pierce truck.** Trustee Meslin questioned the age and past use of the truck and Trustee Manley suggested a mechanic inspect the truck. **Trustee Nelson amended the motion to include a mechanic accompany Fire Chief Fairchild to inspect the truck. Trustee Ottun seconded the amended motion. Motion carried unanimously.** Fire Chief Fairchild thanked the board for the consideration to purchase the 1982 Pierce truck offered by Central Valley Fire District, Belgrade, Montana.

LAND AND BUILDING UPDATE – Trustee Ottun contacted the state building department regarding the building construction and codes. The proposed building will house a meeting room with the primary function a fire station. The building site at the Lake County Fairgrounds is within the City of Polson jurisdiction. The proposed site plan and building concept presents no red flags. City building inspector Ron Melvin was also contacted regarding building plans. A building sprinkler system is not required for buildings less than 12,000 square feet. The city building inspector will review the plans and inspect the foundation and construction. A state inspector will inspect the electrical and plumbing installation. Ron suggested an architect would be helpful to formalize building plans. Trustee Meslin noted FEMA grant funds are available with applications due March or April. Chairman Hoyt suggested a decision regarding a consultant and the cost for a report. Trustee Ottun would like to approach the city regarding the consultant. Trustee Meslin noted potential grant funds should be sought. The department of transportation plans bridge closure for repairs urging a need for a fire station across the bridge. Trustee Manley suggested additional consultants should be contacted for alternatives. During a prior work session, Commissioner Agrella questioned the consultant's charge for which question regarding location of an additional fire station. Trustee Nelson indicated the board should move forward with the issue. **Motion Trustee Ottun obtain bids from consultants regarding location of proposed rural fire station, seconded Trustee Manley. Trustees Ottun, Manley and Hoyt in favor; Trustees Meslin and Nelson opposed. Motion carried.** Trustee Ottun will continue with building plans. Jack Clapp indicated Trustee Meslin's research would be helpful to the consultant. Jack asked how does the board plan to pay for the station. Funds are budgeted in the FY '09 operating budget for building loan and maintenance. Trustee Meslin will research the cost of an architect and report back to the board.

New Business:

STATION #2 PHONE – A phone was installed at station #2 in Big Arm. The number is 849-5666.

Comments from public: None

Meeting adjourned 8:06 p.m.

Ross Hoyt, Chairman

Alison W. Meslin Secretary-Treasurer

Itemized Categories Report
10/09/08 Through 11/12/08

Cat/Sub	Date	Acct	Num	Description	Memo	Clr	Amount
INCOME							
0342023-ContractEquipUse	11/12/08	#7245 ...	3788	City Of Polson	DNRC contract DeepDrawFire...		-2,997.00
TOTAL 0342023-ContractEquipUse							<u>-2,997.00</u>
TOTAL INCOME							<u>-2,997.00</u>
EXPENSES							
0220 - Operating Supplies							
	10/16/08	#7245 ...	3784	... John Fairchild	Lunch for travel crew		-21.21
	10/16/08	#7245 ...	3784	... John Fairchild	License plate #15-414 for '82 ...		-10.00
	11/12/08	#7245 ...	3785	... Montana Ace Polson	Marker		-1.99
	11/12/08	#7245 ...	3785	... Montana Ace Polson	Splicer		-12.49
	11/12/08	#7245 ...	3785	... Montana Ace Polson	Plier		-16.99
	11/12/08	#7245 ...	3785	... Montana Ace Polson	Bolt cutter		-31.99
	11/12/08	#7245 ...	3785	... Montana Ace Polson	Rubber Mallet		-9.49
	11/12/08	#7245 ...	3789	Jack Clapp	Reimburse electrical supplies/...		-13.41
	11/12/08	#7245 ...	3792	Gull Printing	Inv 22400 graphics Eng#319		-180.00
	11/12/08	#7245 ...	3793	Hughes Fire Equipment, Inc.	Customer #14835 Invoice #45...		-167.46
	11/12/08	#7245 ...	3794	... L.N. Curtis & Sons	6-5 gallon pails class a foam		-429.00
	11/12/08	#7245 ...	3794	... L.N. Curtis & Sons	1-CB HEX nipple adptr		-56.37
	11/12/08	#7245 ...	3795	... L.N. Curtis & Sons	DNRC local grant match		-380.00
	11/12/08	#7245 ...	3796	... Lake View True Value	Keys & tags Eng #319		-5.57
	11/12/08	#7245 ...	3796	... Lake View True Value	Bung cord		-5.49
	11/12/08	#7245 ...	3796	... Lake View True Value	3-stg boxes		-6.87
	11/12/08	#7245 ...	3796	... Lake View True Value	Pushbroom		-13.99
	11/12/08	#7245 ...	3796	... Lake View True Value	Grain scoop		-25.99
	11/12/08	#7245 ...	3796	... Lake View True Value	Gas can		-5.49
	11/12/08	#7245 ...	3796	... Lake View True Value	"S" hook		-3.58
	11/12/08	#7245 ...	3796	... Lake View True Value	Trash bags		-10.99
	11/12/08	#7245 ...	3796	... Lake View True Value	Armor connector		-8.99
	11/12/08	#7245 ...	3796	... Lake View True Value	Armor plug		-6.49
	11/12/08	#7245 ...	3799	... Polson Auto Parts, Inc.	Small misc supplies		-20.36
	11/12/08	#7245 ...	3799	... Polson Auto Parts, Inc.	'87 Chev #323 filters & misc m...		-30.85
	11/12/08	#7245 ...	3799	... Polson Auto Parts, Inc.	87 Chev #323 clutch,oil,anitfre...		-130.53
	11/12/08	#7245 ...	3802	... Wal Mart Polson	Gatoraid & water		-11.96
	11/12/08	#7245 ...	3802	... Wal Mart Polson	Clipcase		-10.97
TOTAL 0220 - Operating Supplies							<u>-1,628.52</u>
0231-Fuel Supplies							
	10/16/08	#7245 ...	3784	... John Fairchild	Fuel expenses		-167.17
	11/12/08	#7245 ...	3798	Mountain West Cooperative	Acct#112795 October Invoices		-600.93
TOTAL 0231-Fuel Supplies							<u>-768.10</u>
0232-Propane Utility							
	11/12/08	#7245 ...	3790	Energy Partners, L.L.C.	Acct #5-07504 Inv#3318 annu...		-1.00
TOTAL 0232-Propane Utility							<u>-1.00</u>
0260 - Water&SewerBigArmStation							
	11/12/08	#7245 ...	3800	Salish & Kootenai Housing Auth...	Acct#C06421		-19.50
TOTAL 0260 - Water&SewerBigArmStation							<u>-19.50</u>

Itemized Categories Report
10/09/08 Through 11/12/08

Cat/Sub	Date	Acct	Num	Description	Memo	Clr	Amount
0306 Grant Match							
	11/12/08	#7245 ...	3795	... L.N. Curtis & Sons	DNRC grant		-2,700.00
TOTAL 0306 Grant Match							<u>-2,700.00</u>
0341-Electricity Utility							
	11/12/08	#7245 ...	3797	Mission Valley Power	Acct #7207		-48.31
TOTAL 0341-Electricity Utility							<u>-48.31</u>
0345-Cell Phone - Communications							
	11/12/08	#7245 ...	3801	Verizon Wireless	Acct#370458579-00001		-47.68
TOTAL 0345-Cell Phone - Communications							<u>-47.68</u>
0346-Land line phone Station #2							
	11/12/08	#7245 ...	3787	... CenturyTel	New business line one time ch...		-31.20
	11/12/08	#7245 ...	3787	... CenturyTel	Monthly charge		-35.60
	11/12/08	#7245 ...	3787	... CenturyTel	Prorate monthly charge		-54.04
	11/12/08	#7245 ...	3787	... CenturyTel	Taxes & fees		-10.66
TOTAL 0346-Land line phone Station #2							<u>-131.50</u>
0360-Dept. apparatus & vehicle Rpr& Maint							
	11/12/08	#7245 ...	3786	Beacon Tire Center, Inc.	Inv#59483,#59492 Tire Repair		-60.75
	11/12/08	#7245 ...	3791	... Fire Apparatus Repair, LLC	2-Monroe gas magnum 65 sho...		-154.44
	11/12/08	#7245 ...	3791	... Fire Apparatus Repair, LLC	Labor 4 hours Eng#326		-180.00
	11/12/08	#7245 ...	3791	... Fire Apparatus Repair, LLC	Replace 2- chainwheels Eng#...		-362.66
	11/12/08	#7245 ...	3791	... Fire Apparatus Repair, LLC	Labor 1.5 hours Eng#318		-67.50
TOTAL 0360-Dept. apparatus & vehicle Rpr& Maint							<u>-825.35</u>
0900-Capital Purchases							
	10/16/08	#7245 ...	3783	Central Valley Fire District	1982 Pierce TK FT VIN 1WBK... c		-55,000.00
TOTAL 0900-Capital Purchases							<u>-55,000.00</u>
TOTAL EXPENSES							<u>-61,169.96</u>
TOTAL INCOME - EXPENSES							<u><u>-64,166.96</u></u>

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NOTES TO REFINANCING LOAN PACKAGE:

1. The purpose of the loan principal reduction is to release security on the pumper and therefore only a security lien will remain on the engine. The cost of the engine new is \$340,000. I would like to negotiate with the bank for a loan of \$340,000.

2. The consideration of the payment schedules is analyzed below.

- a). FY '08-'09 payments with a new note at \$340,000. Payments will total \$ 91,012.00
- b). FY '08-'09 payments with a new note at \$345,000. Payments will total \$ 86,626.66

The loan budget for FY '08-'09 is \$88,240.34.

The figures reflect a new loan on November 13, 2008.